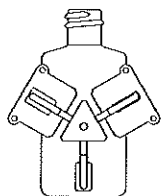


**STERI-PLAS PTY LTD
EMPLOYMENT PRACTICES MANUAL**



SECTION 9: PRIVACY STATEMENT

9.

General

Steri-Plas Pty Ltd are subject to the National Privacy Principles in the Privacy Act 1988.

Steri-Plas has adopted this Privacy Policy to ensure that it deals responsibly with personal information about individuals. This policy may be amended, or modified, from time to time.

The principles set out in this Privacy Disclosure Statement will apply to any personal information you provide to Steri-Plas and to information which we collect about you from other sources.

Collecting your information

Generally, we collect your personal information directly from you. For example, when you telephone us, send us correspondence (including e-mails) or when you have contact with us in person.

The type of information we collect includes your name, mailing address, telephone number and e-mail address. In certain circumstances, we may also collect sensitive information about you, such as information about membership of a professional or trade association.

There may be occasions when we need to source personal information about you from a third party. For example, we may collect personal information from a company for whom you work, other organisations with whom you have any dealings, a credit reporting agency, an information service provider or from a publicly maintained record.

How we use and disclose your information

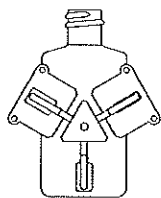
We will use and disclose personal information for the primary purpose for which it was collected. We may also use and disclose personal information for purposes related or ancillary to the main reasons we collect it; such as invoicing, reminder notices and the provision of information concerning products.

We also use your information to provide and market our services and to enhance and develop our relationship with you. We may share your information with other members of Steri-Plas, or Cinqplast.

Steri-Plas may disclose your information to service providers, agents contractors and strategic partners from time to time to help us to provide and market our products and services to you. If we do this we generally require these parties to protect your information the same way we do.

*ORIGINAL ONLY IF
THIS STAMP AND
SIGNATURE IS RED*

- *The latest revision of this document supersedes all previous revisions.*
- *It is the responsibility of the user to ensure that they are using the latest revision.*



STERI-PLAS PTY LTD EMPLOYMENT PRACTICES MANUAL

SECTION 9: PRIVACY STATEMENT

Other People's information that you provide to us

If you provide personal information to us about someone else (e.g one of your directors or someone with whom you are dealing) you must ensure that you are entitled to disclose that information to us and ensure that a copy of this policy has been provided to the relevant person. So that, without further enquiry by us, we may collect, use and disclose such information for the purposes described above.

Security

We have a variety of physical and electronic security measures to protect personal information from misuse, loss, unauthorized use, modification or disclosure.

We maintain physical security over our paper and electronic data stores and premises, such as locks and security systems. We also have user identifiers and passwords to control access to our computer system.

Access to information

You have a right to access most personal information we hold about you. Please contact your Supervisor to ask for access to your information or if you have a complaint concerning your information privacy. We may deny your request in some circumstances. If we do this we will tell you why.

Accuracy

We take reasonable steps to ensure that your personal information is accurate, complete and up-to-date whenever we collect or use it. If you think that any information we hold about you is inaccurate, please contact your Supervisor and we will take reasonable steps to ensure that it is corrected.

*ORIGINAL ONLY IF
THIS STAMP AND
SIGNATURE IS RED*

- *The latest revision of this document supersedes all previous revisions.*
- *It is the responsibility of the user to ensure that they are using the latest revision.*